



## Information Privacy and Security Council (IPSC) Meeting Agenda

September 16, 2009 1:00 PM to 4:00 PM

Participants and the general public can join the meeting at any of the following State VCCs:

Kalanimoku Building 1151 Punchbowl Street Comptroller's Conference Room 410 Honolulu, Hawai'i 96813	Wailuku Judiciary Bldg. 2145 Main Street, First Floor Wailuku, HI 96793	Lihue State Office Bldg. 3060 Eiwa Street Basement Lihue, HI 96766	Hilo State Office Bldg. 75 Aupuni Street Basement Hilo, HI 96720
---	--	---	---

- I. Call to Order – Welcome Russ Saito, Chair
- II. Approval of previous meeting minutes Russ Saito
- III. Reports from investigative committees
  - Executive Summary collection and report Todd Crosby
    - Update on agency reporting
  - Template creation for annual Personal Information Reports (due each year on Sept 30) Andrew Tseu
    - Discussion
  - Collection of Agency Designees for Policy and Oversight for the Protection of Personal Information Todd Crosby
  - Investigation Of Automated Tools & Training Jodi Ito
- IV. Council review of reports
  - Redaction of Social Security Number Report Todd Crosby
  - Reduction in use of Social Security Number Report
- V. Discussion on HIJIS Project Privacy initiatives Jacob Verkerke
- VI. Announcements Council
- VII. Adjournment Russ Saito
- VIII. Next meeting date October 21, 2009 from 1:00 PM to 4:00 PM

*Individuals who require special needs accommodation are invited to call Eleanor Suzuki at (808) 586-1920 x315 at least **4 working days** in advance of the meeting.*